

A Unique 4 DAYS

**RESIDENTIAL LEARNING PROGRAMME FOR SENIOR VIGILANCE EXECUTIVES
(Scheduled in 3 different locations in Kerala)**

TOPIC

**VIGILANCE INVESTIGATION
“LISTENING & DECISION MAKING SKILLS**

DATES

**20-23 NOVEMBER 2018
(TUESDAY-FRIDAY)**

STAY & SESSION

**ROYAL RIEVERA, CHEEPUNKAL, KUMARAKOM,
CONFERENCE BOAT, KUMARAKOM,
SUMMERSAND VAGAMON,
KERALA**

organized by



**STERLING INSTITUTE OF CORPORATE CONFERENCES & EVENTS
PALAKKAD, KERALA**

**Email: info@sterlingeeventsindia.com
Log on: www.sterlingeeventsindia.com**

ABOUT THE INSTITUTION

Sterling Institute of Corporate Conferences & Events (SICC&E) is a registered Institution. For more details visit www.sterlingeeventsindia.com

PROGRAMME INTRODUCTION

Listening & Decision making is one of the most important skills senior vigilance executives acquire to perform better as good leader in issues of utmost concern and important on matters of vigilance. This Learning Program strive to help Senior Vigilance Executive/Officer (s) to sharpen their Listening & Decision making ability and capacity to think strategically to enable them to be a successful Leader and Decision maker on all matters pertaining to Vigilance Investigation.

TOPICS TO BE COVERED - (PPT will be on the following topics)

- ❖ **Techniques and Benefits of Good Listening In Vigilance Issues**
- ❖ **How Listening Skills help to optain and understand issues.**
- ❖ **Strategies for Building & Maintaining information & genuineness**
- ❖ **Approaches to Decision Making in Vigilance Cases – Rules & Regulations**
- ❖ **How to conquer Empathy during Vigilance Investigation.**
- ❖ **Managing Uncertainty and Choices**
- ❖ **Trusting Your insight on Vigilance Matter**
- ❖ **How to Decide Your Way to Great Decisions**
- ❖ **Emotional Self-Control and Appropriate Decisions.**
- ❖ **Analytical Decision Making - Consistent Style & Behavior**
- ❖ **Managing Tough times in Vigilance issues.**

LEARNING BENEFIT

- o **Learn more effective ways to communicate on issues in Vigilance**
- o **Prevent and better handle enquiry mechanism**
- o **Proactive Leader with Right Skills, knowledge in Preventing Vigilance**
- o **More Effective Teamwork**
- o **Good and Right decision maker in Vigilance Investigation**

WHO IS RIGHT FOR THE PROGRAMME

The learning programme is designed for General Managers, Deputy General Manager, Assistant General Managers Senior Executives of Vigilance Department of Central PSUs, and State government Public Sector Undertakings and its statutory organizations, Banking Institutions. This Program immensely useful to all Senior Officials of Government of India, Ministry Officials, Senior Vigilance Officers of Defence Personnel, PSUs etc. It will be more beneficial to various Senior Vigilance Officers/Officials of Statutory Boards and Organizations. Senior Officers/Executives of RTI Department can also participate this residential training program.

FACULTY: SHRI R. CHANDRASEKHARAN

He has been in the training field for more than 25 years in India and Abroad. Basically an Electrical Engineer, attended and conducted various management courses in India, London, Sweden and Middle East. Held various portfolios in the Gulf countries & London and now a Trainer, Mentor, facilitator and Coach. Also, a Business Consultant based in Kochi. Extensively travelled the world. Some of the areas of training are Business Communication, Business and Social Etiquettes, Cross Country Culture, HRD, Organizational and Administrative Skills, Stress & Resilience Skills, Leadership Ability, Delegation, Interpersonal Skills, Performance Reviews Skills, Sales and Marketing Orientation Skills, Negotiation Skills, Portfolio, Management etc. He was Faculty **and conducted many training programs on various topics for Vigilance Executives]**

**TENTATIVE SCHEDULE OF PROGRAM – 20-23 NOVEMBER 2018
(4 Days Programs scheduled on 3 different locations in Kerala)**

date	Event	Time / Duration
20-11-2018 (Tuesday) Stay Venue Hotel Royal Rievera, Cheepunkal, Kumarakom	Check-in Lunch Registration/Inauguration Session I (Faculty Presentation) Dinner	12.00 Noon 13.00 Hrs – 14.00 Hrs 14.00 Hrs – 14.30 Hrs 14.30 Hrs – 17.30 Hrs 20.00 Hrs
21-11-2018 (Wednesday) Sessions Venue Kumarakom Conference Boat, Cheepupnkal.	Session II (Faculty Presentation) Session III (Faculty Presentation) Lunch Session IV (Faculty Presentation)	09.30 Hrs - 11.00 Hrs 11.30 Hrs - 13.00 Hrs 13.00 Hrs - 14.00 Hrs 14.30 Hrs - 17.00 Hrs
22-11-2018 (Thursday) Stay & Sessions Venue Summer Sand Hotel, Vagamon, Idukki	Check in Hotel Summer Sand Sand Vagamon and Lunch Study Tour	11.00 Hrs 13.00 Hrs - 14.00 Hrs 15.30 Hrs - 18.00 Hrs
23.11.2018 (Friday) stay & Sessions Venue Summer Sand Hotel Vagamon	Valedictory session (Q&A) Feedback Session Checkout	10.00 Hrs – 10.30 Hrs 10.30 Hrs - 11.00 Hrs 12.00 Hrs.

REACH THE VENUE/STAY & CHECK IN/OUT

This 4 days residential programs will be held in 3 different venues. Participants will be check in on **20th November 2018 at Hotel Royal Rievera, Cheepunkal, Kumarakom, Kottayam District** of Kerala and **they will be checking out from Hotel Summer Sand, Vagamon, Idukki District of Kerala on 23rd^h November 2018**. One full day Learning Sessions will be held on a **Conference Boat on 21st November 2018**. (Please go through the tentative schedule of Program as detailed above). Participants will be provided **SINGLE DELUX ROOM ACCOMMODATION EVERY WHERE**. (Early check in and check out not possible). Accompanying Spouse will be charged **Rs. 10,000/-** which includes all for 4 days.

PROMINENCE OF KUMARAKOM IN KOTTAYAM AND VAGAMON IN IDUKKI DISTRICTS.

Kumarakom in Kerala, a globally fascinated destination for conducting diplomatic and Corporate Conferences and Events. Nature has been so generous to Kumarakom its greenery, rivers, numerous canals, many backwaters. Kumarakom its scenic beauty was inspired by English Missionary Henry Baker in the late 19th Century acquired land and constructed their colonial bungalows. Similarly Vagamon is a hill station located in Kottayam- Idukki border of Kerala. It has a cool climate with the temperature between 10-23°C during a summer midday. It is situated 1,100 metres above sea level. Vagamon has an overtone of green. With a never-ending line of lush green hills, breathtaking ravines and meandering rivulets. A perfect tourist place situated 1200 meters above the sea level spot surrounded by the greenery of tea gardens , Fresh cool air, murmuring Pine forest ,small waterfalls , attractive meadows. All participants will have unforgettable unique life time participative and learning experience by attending this residential corporate learning program.

FEE

The participation fee of **Rs. 52,000/-** (inclusive of Boarding, Accommodation, Program Materials, Kits, Limited entertainment, Sightseeing, Group return drop at Kochi Airport on 23rd after the program), **(Rs. 10000/- extra if accompanied by spouse includes all for 4 days). (Prior or extended stay will be charged extra). Avoid last minute cancellation of nomination, if any circumstances, a substitute be nominated or otherwise full participation fee.**

REGISTRATION

Please send your nomination through e-mail at **info@sterlingeeventsindia.com** on or before **12th November 2018** followed by participation fee by **Demand Draft/NEFT/RTGS (Bank Account details will be provided on request through Email)** in favour of **M/s Sterling Institute of Corporate Conferences & Events and payable at Palakkad, Kerala.**

COMMUNICATION

P. RADHAKRISHNAN

DIRECTOR

STERLING INSTITUTE OF CORPORATE CONFERENCES & EVENTS

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